

CODHHE MEETING MINUTES

Wednesday, June 22, 2011
12:30 PM – Delaware School for the Deaf
Newark, Delaware

PRESENT: Loretta Sarro, Chair, DODHH; Peg Stewart, Treasurer, DSD; Christy Hennessey, IRI; Josh Weinstein, D.A.D.; Terry Whitham, DSP; Kyle Hodges, Staff; and Jo Singles, Support Staff.

INTERPRETERS

Deborah Monhollan & Pamela D'Occhio

CALL TO ORDER

Loretta called the meeting to order at 1:04 PM. Everyone introduced themselves.

APPROVAL OF THE MAY 18, 2011 MEETING MINUTES

The May 18, 2011 minutes were approved as submitted.

TREASURER'S REPORT

Peg distributed the Treasurer's Report for May 31, 2011, with an ending balance of \$9,744.59. The Treasurer's Report was approved as submitted. Peg stated that she will destroy previous Treasurer's Reports but keep the actual bank statements on file. Peg stated that Wilmington Trust has become M&T Bank. Peg will contact Loretta over the summer to sign a form so Loretta can be the second signature on checks (Rich has been doing this) as required by the Council. Today's lunch cost \$42 and Peg will be writing a check for that amount. Kyle thanked Peg for ordering and picking up lunch for everyone.

BUSINESS

2012 Kids Summer Camp Program

Josh distributed updated copies of the following handouts: Camp Groups for 2012; Criteria for 2012 Camp Application; and CODHHE Camp Application.

The following revisions were agreed upon:

Criteria:

- Must be between 8 and 18 (rather than 16).
- \$800 is the total amount agreed upon that CODHHE will pay towards the scholarship including tuition and registration. This amount will be paid directly to the camp. If the camp cost is less, the difference will be kept for the following year.

- Only one applicant will be selected for the first year to see how the process works out.
- Camper applicant to compose a video or DVD (less than 5 minutes) or provide a one-page written essay. The question applicants will need to answer is: Tell us about you and why CODHHE should award you the scholarship for camp.
- A waiver (to be developed) will be signed by the parent of the selected applicant. This waiver releases CODHHE from liability. Kyle will contact Liz Olsen at DSHS for input or ask Brian to draft a document for consideration. There may be a good template available that can be utilized. This waiver will be a requirement.
- Each camper applicant must have a parent and a mentor/teacher compose a one-page letter stating why CODHHE should sponsor the kid to camp.
- The parent will agree upfront to provide transportation to get the child to camp.
- CODHHE will sponsor a scholarship for up to \$800. If the camp selected costs more, the parent is responsible for the difference.
- Remove the following statement: Unaided hearing loss of 60DB or greater in both ears (audiogram is required and will only accept audiogram evaluation of past six months from date of application postmark). Add: Applicants must be deaf and hard of hearing. This item will be reevaluated after the first year.

Application:

- At the top of the application form: Change to CODHHE Camp Scholarship Application. Must be postmarked by February 2, 2012.
- Remove the following sentence: When announced as a winner, you will be given a specific list of camps to select from. A list of camps will be provided with the application packet.
- 2. The applicant is to submit a video (no more than 5 minutes) and answer the following: Tell us about you and why CODHHE should award you the scholarship for camp. The statement saying that sign language is preferred will be removed.
- 4. Add: teacher (in addition to mentor). Also add Teacher to the Mentor contact information requested on the Application.
- Name of Camp Selected to be added to the Application.

Camp Groups:

- Josh will add the web link for each camp.
- Information on a total of ten camps will be provided (NAD Camp and Gallaudet Youth Camp will be added to the list).
- Josh will add addresses of the camps. Camp Kirby (New Hope, PA); Isola Bell Camp (Taconic, CT); Camp Mark Seven (Old Forge, NY); Lion Merrick Camp (Nanjemoy, Maryland); TechGirlz@RIT (Rochester, NY).
- The camp selected must be a deaf and hard of hearing camp.
- Josh will remove the costs for the camps from the list.

Other:

- Josh will be the contact and repository for the incoming applications.
- A detailed cover letter will be included with the packets.
- CODHHE members will make the decision on who will be the recipient of the scholarship.
- 100 Application Packets (hard copy) will be made available. Kyle will provide these packets.
- Distribution of the Camp Scholarship Packets will also be sent via email with attachments: Statewide Education (through Della Thomas/Tina Fredrickson); Special Education Directors (through Martha Toomey; Community Providers (where deaf children receive services); and Hands & Voices. Attachments will be sent in a PDF format.
- The term “camp scholarship” will be used across the board in all references on the forms.
- Income limits were discussed, but no decision was reached. A W-2 could be requested.
- Transportation cost will be decided later (if needed).

Timelines:

- Josh will make the changes discussed and email Kyle for distribution (via email) to Committee members for approval by July 6.
- Feedback received from Committee members by end of July.
- Final comments completed by August 15.
- Application Packets to be sent in September.
- CODHHE will meet after February 2 (deadline for submission) to make a selection.

Loretta thanked Josh for all his hard work on this project.

CapTel

This was tabled for further discussion until the September meeting when more information will be provided at the September 12 Relay meeting on the movement of the CapTel issue. Loretta will provide a summary.

Delaware Advisory Board Meeting Update

Kyle was going to provide an update, but this will be tabled until the September meeting. Loretta spoke briefly about the last meeting commenting that a Angie Officer had given a very good presentation at a recent meeting. Loretta stated that she has been contacted by several Legislators asking why CapTel services are not provided in Delaware. Loretta told them that the issue is with the providers (Verizon and Sprint).

ADJOURNMENT

The meeting was adjourned at 2:47 PM. The next meeting is scheduled for September 21 at 6:30 pm at the new Delaware School for the Deaf (room to be confirmed).

Respectively submitted,

Jo Singles
Administrative Specialist

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